RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH

No.EG-433/2023/ACS   Dated the 24th June, 2024

ADVERTISEMENT

In continuation of earlier advertisement No.Estt.433/2013/ACS/Vol-II dtd.09-01-2023, Rajiv Gandhi University is going to re-advertise for the following posts on contractual basis. The details are given below :

Sl. No.	Name of Post	Number of Posts	Monthly remuneration	Educational qualifications
1	Laboratory Assistant	01	₹18,834/- per month	B.Sc. in Physics
2	Laboratory Assistant	01	₹ 18,834/- per month	Bachelor's Degree in Geology
3	Date Entry Operator	02	₹18,834/- Per month	Graduate from any recognized University. Having completed Diploma in computer application and 06 (Six) months course in Tally.
4	Laboratory Attendant	01	₹13294/- Per month	Class XII Passed with Science
5	Multi-Tasking Staff	01	₹13,294/- Per month	Class X Passed

Note: 1. Candidates should not be less than 18 years and more than 33 years of age.
2. Age relaxation shall be given to SC/ST/OBC candidates as per the Govt. of India rules.

Those candidates applied earlier against the Advertisement No.Estt.433/2013/ACS/Vol-II dtd.09-01-2023 also need to apply. However, they would be exempted from paying the application fees.

1. The list of eligible candidates shall be displayed in the University website **www.rgu.ac.in** and in University Notice Board.
2. **All the correspondence will be done only through official email**.
3. The engagement shall be initially for a period of 06 (Six) months extension will be subject to requirement and assessment of performances.
4. The candidates applying for the post of Data Entry Operator shall have to first appear in the proficiency test in Tally, Microsoft Excel works on computer of 100 marks. Those candidates who secure 40 marks in proficiency test shall be called for written test.
5. The shortlisted candidates shall be displayed in the University website.
6. The written examinations shall carry 100 marks, questions consisting of English & Grammar (Descriptive) – 50 marks, Numerical Mathematics – 25 marks, General knowledge & reasoning – 25 marks.
7. The results of the selected candidates for appointment shall be displayed in the University website and University Notice Board.

Important Note :

i. Application should be submitted through online mode only by visiting the Rajiv Gandhi University Recruitment portal (Non-Teaching) at **https://rgunt.samarth.edu.in**.

ii. Documents need to be uploaded with the form are one photocopy of self-attested educational certificates from Class-X onwards, Aadhaar card, Caste Certificate, 06 (Six) months DCA course, 06 (Six) months Tally course and 03 (Three) months typing speed (35 w.p.m.) completion certificate.

iii. Non-Refundable application fee for an amount of ₹ 200/- will have to be paid through online mode only. The application fee is to be paid through the payment gateway provided by the University by online Internet Banking/Debit Card/Credit Card/UPI etc.

iv. Application are to submit one set of Hard Copies of online application form, payment receipt along with all self-attested testimonials and all supporting documents should reach (BY SPEED POST) to "The Registrar, Rajiv Gandhi University, Rono Hills, Doimukh, Arunachal Pradesh – 791112" in sealed envelope on or before the due date. The envelope containing the application form and the supporting documents should be super-scribed "Application for the post of _____. , Advt. No. EG-433/2023/ACS"

v. The date for determining age shall be the last date of receipt of an applications.

vi. Incomplete application (s) form shall be summarily rejected.

vii. Training certificate must have specific tenures of course. Certificate without specific tenures of the course shall not be entertained in any case.

viii. The University reserves the right to fill or not to fill any of the posts advertised.

ix. The candidates shall not be allowed to carry any type of electronic devices in the examination hall.

x. **Important Dates :**

Date of Advertisement	01-07-2024
Start Date of Registration on RGU Recruitment Portal (NT)	03-07-2024
Start Date of submission of Online Application Form	03-07-2024
Last Date for submission of online Application form, Application Fee Payment	18-07-2024 up to 5.00 pm
Hard copies of Application form along with all supporting documents may be sent on or before (BY SPEED POST ONLY)	25-07-2024 up to 4.30 pm

Sd/-
Registrar

Memo No.EG-433/2023/ACS/388   Dated the 1ˢᵗ July June, 2024.

Copy to:-
1. PS to Vice-Chancellor for information.
2. PS to Registrar for information.
3. The Jt. Director, Computer Centre for information with a request to upload the advertisement in Samarth portal.
4. The Deputy Registrar (Bill/DDO) for information.
5. All Notice Board.
6. Guard File.
7. Office Copy.

Registrar