



# GURUGRAM UNIVERSITY, GURUGRAM

(A State Govt. University established under Haryana Act 17 of 2017)

Sector-51, Gurugram (Haryana)-122003 Ph: 0124-2788001-05, Fax: 0124-2788010

web: [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in) e-mail: [registrar@gurugramuniversity.ac.in](mailto:registrar@gurugramuniversity.ac.in)



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### **RECRUITMENT NOTICE-I**

**For Advt. No. T-01 to 15/2024**

**(for Assistant Professor/Assistant Librarian)**

Online applications are invited for the post of Assistant Professors & Assistant Librarian on regular basis in various disciplines in academic pay level-10. Detailed instructions including no. of posts, eligibility, Selection Criteria etc. along with the link for submission of online application will be available on the University website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in) and [www.gurugramuniversity.in](http://www.gurugramuniversity.in) w.e.f. 21.02.2024. Interested candidates may submit online application up to 20.03.2024. Printout of application along with self-attested annexures shall be reached to Deputy Registrar (Estt), Gurugram University Gurugram, Mayfield Garden Sector-51 Gurugram, Haryana-122003 latest by 27.03.2024. Any addendum/ corrigendum/amendments/notice/updation etc. related to this advertisement shall be uploaded only on the University Website.

**Dated:19.02.2024**

**Sd/-  
REGISTRAR**



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## Advertisement No. T- 01-15 /2024

Online applications are invited from the eligible persons for the post of Assistant Professor & Assistant Librarian in Academic Pay Level-10 in the following subjects/disciplines:

Sr.	Subject / Discipline	Advt. No.	No	Category
1	Pharmaceutical Sciences	T-1/2024	05	EWS-1, SC-2, BCA-1 & BCB-1
2	Physiotherapy	T-2/2024	04	UR-1, EWS-1, SC-1 & BCA-1
3	Management	T-3/2024	07	UR-3, Gen- PwBD-(BD*)-1, SC-1, BCB-1, SC(ESM)-1
4	Law	T-4/2024	04	UR-1, Gen(PwBD-BD*)-1, BCA-1 & BCB-1
5	Physics	T-5/2024	05	UR-2, Gen-PwBD-(BD*)-1, BCA-1 & BCB-1
6	Chemistry	T-6/2024	04	UR-3 & SC-1
7	Mathematics	T-7/2024	05	UR-3,SC-1 & BCA-1
8	Computer Science & Engg.	T-8/2024	13	UR-5, EWS-1, SC-2, SC(PwBD)-LV**-1, BCA-2, BCB-1 & Gen(ESM)-1
9	VLSI Design & Tech.	T-9/2024	03	UR-1, SC-1 & Gen(ESM)-1
10	English	T-10/2024	01	UR-1
11	Communication Skill	T-11/2024	01	UR-1
12	Environment Science	T-12/2024	01	UR-1
13	Economics	T-13/2024	01	BCA-1
14	Assistant Librarian	T-14/2024	01	PwBD- DH***-1
15	Education	T-15/2024	2^	UR-02^

^ Subject to approval of the State Govt.

### **Preferred Specializations:**

Subject/ Discipline	Specialization,	Subject/ Discipline	Specialization
Pharmaceutical Sciences	Pharmaceutical Chemistry/ Pharmacology/ Pharmacognosy /Pharmaceutics	Mathematics	Pure Math, Applied Math
Management	International Finance , Business Analytics, Operations/Supply Chain Mgmt., Research Methodology	Computer Science & Engg.	Intelligent Computing, Security & Cryptography, Software Engg. & System Development, Pervasive Computing, Data Science & Analytics
Law	Business Law, Cyber Law, Constitutional & International Law		
Physics	Material Science, Theoretical Physics, Semiconductor Electronics	Physiotherapy	Ortho/Cardio Pulmonary/ Sports
Chemistry	Organic, In-organic, Physical	Communication	Soft skills



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## Note:

\* (Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims & muscular dystrophy)

\*\* LV – Low Vision \*\*\* Deaf and Hard Hearing

1. The University reserves the right to increase or decrease the number of posts and to withdraw or not to fill any post without assigning any reason at any stage whenever required.
2. Complete details including eligibility conditions, selection criteria and general instructions are available at University website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in).
3. Application Fee of Rs. 2000/- (Rs. 500/- for SC/ BC/ESM/EWS applicants of Haryana) shall be accepted online. DESM candidate have to pay full fee. The women applicants of Haryana domicile will pay 50% of fee. The PWD applicants of Haryana are exempted from payment of application fee.
4. Interested applicants are advised to apply through online link available on the University website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in) w.e.f 21.02.2024 till 20.03.2024.

After successful submission of application form in online mode, the printout of online generated application (pdf) duly signed on each page by the applicant along with all supporting self-attested documents should be sent to the Deputy Registrar (Establishment), Gurugram University, Mayfield Garden, Sector-51, Gurugram (Haryana)-122003, latest by 27.03.2024. Any type of corrigendum/addendum/amendments/notice/update etc. related to this advertisement shall be uploaded on University website only.

Sd/-

**REGISTRAR**

Endst. No. Estt/T-2024/281

Dated: **20.02.2024**

Copy of above is forwarded to following for information and necessary action:-

1. The Finance Officer.
2. In-charge, UCDAC to upload on website and arrange to activate “Apply” link.
3. PA to VC/Registrar (for information)

Sd/-

**Deputy Registrar (Estb)  
for Registrar**



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## IMPORTANT INSTRUCTIONS

1. The Applicant must be citizen of India and must have Hindi/Sanskrit as one of the subject at matric or higher level.
2. Applicants willing to apply are advised to apply online through the link available on the University website [www.gurugramuniversity.ac.in](http://www.gurugramuniversity.ac.in) w.e.f 21.02.2024 till 20.03.2024.
3. Appointment on these posts are on provisional basis subject to verification of Character antecedents of the appointed candidates.
4. In case of non-availability of suitable candidate under horizontal reservation category of ESM under any vertical Category of Gen/SC/BC/EWS for which post(s) are reserved but no ESM/DESM candidate of respective category is available, the candidate from the respective vertical category will be considered for that post. Benefit of reservation of ESM/DESM will be applicable as State Govt. Instructions issued time to time.
5. Applicants are advised to ensure before applying that they are indeed eligible in terms of eligibility conditions and requisite specialization mentioned herewith, if any.
6. Application Fee of Rs. 2000/- (Rs. 500/- for SC/BCA/BCB/ESM/EWS applicant of Haryana) will also be accepted online. DESM candidate have to pay full fee. The women applicants of Haryana domicile will pay 50% of fee. The PWD applicants of Haryana only are exempted from payment of application fee. This fee is neither refundable nor adjustable. No concession is admissible for the applicants belonging to outside Haryana.
7. If any applicant wants to apply for more than one discipline, he/she is required to apply separately with prescribed fee for the same.
8. Age limit shall be minimum 18 years & maximum 55 years. No age relaxation is admissible
9. An applicant needs to apply by filing up all the requisite fields and all the required documents will need to be uploaded/ sent along with the application form. Application not supported with required application fee, self-attested copies of certificates/ testimonials will be rejected. Incomplete applications or the applications received without the prescribed fee or received after the last date of receipt of applications will be rejected and no correspondence will be entertained in this regard.
10. The University will not be responsible for any error/omission/commission/ suppression of any information by the applicant knowingly/unknowingly/overtly /covertly while filling the application form and uploading the documents.
11. The qualifications for respective subject/disciplines are placed at **Annexure-A**. The requisite qualification and relevant experience etc. for eligibility shall be determined as on the last date of receipt of application. The criteria for short- listing and further selection are placed at **Annexure B**.
12. The University reserves the right of deciding the disciplines(s) as concerned /allied/relevant while scrutinizing the applications. However, the candidate if any shall have to submit the



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equivalency certificate of course with required course for eligibility duly issued by the concerned regulatory bodies i.e. AIU, etc.

13. No document will be accepted/ considered by the University after last date of submission of application form and no subsequent request for any change will be considered. However, the University may ask to submit any document, if so required for clarification etc. No correspondence/email/ phone will be entertained in this regard.
14. All qualifications must be attained from recognized Board/Universities/ Institutes. The applicants who have obtained qualifications from any Board/ University/Institution declared fake or not recognized by respective regulatory bodies shall not be eligible.
15. The applicants who obtained degree(s), which is/are essential for eligibility, from Singhania University (Rajasthan), EIILM University (Sikkim), Manav Bharti University (Himachal Pradesh), Vinayaka Mission University (Sikkim), Global Open University (Nagaland) and Vinayaka Mission University, Salem, Tamilnadu vide notification. D.O No. F 5- 4/2014 (CPP-I/PU) dated 05.08.2014 and D.O No. F 10-6/2011 (PS) Misc. dated 06.07.2015 have been declared ineligible for appointment in the University. However, his/her candidature will be considered for the appointment in the University if they upload the certificate as per Annexure titled "Certificate in respect to Ph.D from main campus and supervisor eligibility as per UGC norms", in addition to Annexure titled "For the candidates who registered for PhD Programme prior to July 11, 2009" or Annexure titled "For the applicant who have registered for Ph. D. Program on or after July 11, 2009", whichever is applicable, from concerned University. Such applicant having degrees through Distance Education Mode from above Universities will have to upload the certificate duly verified from Distance Education Council/Distance Education Bureau, New Delhi (**Annexure-C**).
16. For avoiding the doubt, it is hereby clarified that If class or division is not declared at the Bachelor's/Master's Degree levels, an aggregate of  $\geq 60\%$  or equivalent cumulative Grade Point Average (CGPA) is to be considered as equivalent to first class. If a Grade Point System is adopted the CGPA will be converted into equivalent marks. Provide the relevant document of conversion of CGPA into equivalent marks along with application form. In case of integrated Programme, the %-age of marks will be considered for both the degrees covered (UG and PG) under the Programme.
17. The applicant who have registered for Ph. D. Programme prior to July 11, 2009 and have been awarded degree, are required to produce a certificate for the fulfillment of the conditions to be certified by the Registrar or Dean Academic Affairs of the University concerned in the format appended at **Annexure-D**.
18. The applicant who have registered for Ph. D. Programme on or after July 11, 2009 are required to produce a certificate for the fulfillment of the provisions of the UGC (minimum standards and procedure for award of Ph. D. degree) Regulations, 2009/2016 as the case may



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be to be issued by the Vice-Chancellor/Pro-Vice-Chancellor/Dean, Academic Affairs/Dean, (Research & Development) of the concerned Universities as per **Annexure-E**.

**The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.**

19. The prescribed essential qualifications and experience indicated are bare minimum and mere possession of the same will not entitle any candidate to be shortlisted for written test/teaching skill / interview. The applications will be short-listed on the criteria specified at **Annexure-B**. The University reserves its right to restrict the shortlisted applicants to a reasonable number. The Selection will be made as per specified selection criteria. The structure and syllabus of the written test will be uploaded on the University website shortly.

**20. Good Academic Record: The Good Academic Record wherever required will be determined as under:-**

- For determining good academic record, a candidate should either have average of 55% marks in two of the three examinations (not below Matric or equivalent) prior to Master’s degree or 50% marks in each of these two examinations separately.

The following relaxation will however, operate:

Candidates having 55% or above marks in MA/M.Sc./LLM in the relevant subject and possessing Ph.D. Degree.	The criteria of good academic record will not apply at all.
Candidates having 55% or above marks in MA/M.Sc./LLM in the relevant subject and possessing M.Phil. Degree.	Should have 50% marks in one of the lower exams i.e. B.A. Final/Prep/10+2/Matric.
<b>OR</b> Candidates obtaining first class First in the University in the relevant subject in MA/M.Sc./LLM	----do----

21. A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled caste/Scheduled Tribe/Backward classes 'A' & 'B', (Non- creamy Layer) and PwBD category candidates of Haryana for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.

22. A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D Degree



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holders who have obtained their Master's Degree prior to 19 Sept, 1991.

23. The scrutiny of applications will be done on the basis of the information filled and documents uploaded by the applicants and thus remain provisional till the same gets verified. If on verification, any information/document is found to be incorrect at any stage (even after selection) the applicant will be liable for prosecution as per rules.
24. Written test is the component of the selection criteria mandatory to qualify i.e. to secure a minimum of 50% marks (47.5% for SC/BC/PwBD category). At the first stage, all applicants will be allowed to appear in the written test without ascertaining the eligibility. Only those applicants who qualify the written test will be scrutinized for eligibility. Only eligible and test-qualified applicants will be considered for shortlisting for further process.
25. Provision of assistance of scribe to Persons with Benchmark Disabilities:-

As per the guidelines issued by the Department of Empowerment of Persons with Disabilities under Ministry of Social Justice & Empowerment, following facilities will be made available to Persons with Benchmark Disabilities:

- i) In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected-BA) and cerebral palsy, the facility of scribe **or** compensatory time of 20 minutes per hour will be provided by the University, if desired by the candidate. Candidates will be provided with Scribe only if they apply for availing the scribe facility in online application form. However, in case there is no provision is available for apply such facility in online application then such applicant has to submit his/her application while submitting the hard copy of printout of online application to the university.
- ii) In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate at the time of examination to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/ her behalf, from the Medical Board consisting of Chief Medical Officer and at-least two other members of a Government health care institution as per Performa at **Annexure-F**. Candidates will be provided with Scribe **or** compensatory time of 20 minutes per hour will be provided, if desired by the candidate, only if they apply for availing the scribe facility in online application form and upload the certificate with application form as per **Annexure -F**.
- iii) The qualification of the scribe should be one step below the minimum qualification prescribed for the post. The candidates with benchmark disabilities opting for scribe shall be required to submit details of the scribe at the time of examination as per proforma at **Annexure-G**. In addition, the scribe has to produce a valid ID proof in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with proforma at **Annexure-G**.
- iv) Scribe should not be a candidate of the same examination. If a candidate is detected as assisting another PwBD candidate as scribe in this examination, then the candidatures of both the candidates will be cancelled.
- v) No attendant other than the scribe for eligible candidates will be allowed inside the examination



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hall.

- vi) The PwBD candidates who have availed the facility of Scribes shall be deemed to have availed benefit of relaxation and must produce relevant documents for the eligibility of scribe when called upon to do so by the University.
26. Applicants to be considered, especially where specializations are mentioned against any subject/discipline, will be decided by the Selection/Scrutiny Committee whose recommendations for consideration shall be final. Any claim for a given specialization must be supported with credible evidence in terms of research publications in peer reviewed Research Journals, and/or teaching experience in the relevant field/specialization to be properly certified and authenticated by the appropriate authority/Head of the Institution.
27. The experience will be considered only after acquiring the essential qualification. The time taken to acquire M.Phil and/or Ph.D. Degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions. Further, the period of active service spent on pursuing Research Degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment. The post-doctoral experience shall be counted only if the candidate has worked on a post- doctoral fellowship of public funding agency like UGC/ICSSR etc. The Post-doctoral Experience shall be counted only for the original term provided under the relevant rules. Marks shall not be given for an extended period.
28. However, if a candidate is not able to upload the NOC while submitting the application, he/she has to produce the same at the time of interview. Those who do not upload NOC with application or apply through proper channel or do not submit the NOC at the time of interview will not be considered for any benefit of past employment, if selected.
29. The University reserves the right to increase or decrease the number of posts and to withdraw or not to fill any post without assigning any reason at any stage.
30. The marks scored in written test will be made available to the candidates individually only through applicant login on web portal. Objections if any will be entertained within 02 days of display of question paper and key. In case of any inadvertent/ technical/clerical error, the University reserves right to correct the result.
31. a) The benefit of reservation will be given only to those (SC/BC/PwBD/ ESM/EWS etc.) applicants who are domicile of State of Haryana.
- b) The applicants seeking reservation under any category e.g. SC/BC-A/BC-B/PWD/EWS etc. are required to submit the requisite certificate issued by the Competent Authority as prescribed by the State Govt. In case of women candidates,





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certificate from in-laws (Husband side) will not be entertained. The benefit of reservation to the applicants belonging to Backward Class Category is to be considered strictly as per the provisions of Haryana Backward Class (Reservation in Services and Admission in Educational Institutions) Act, 2016. The applicants who have claimed such reservation are required to produce the requisite certificate along with Income certificate issued from the Competent Authority as defined vide State Govt. Notification issued from time to time.

c) Note-

(i) The applicants of reserved categories of Haryana for which no vacancy is available/reserved, can apply for the posts in General Category, if he/she fulfils all the eligibility conditions i.e. age, qualification & experience etc. as meant for general category except fees and also attach scanned copy of his/her caste certificates for claiming fees concession. Any other relaxation will not be admissible to such applicants.

(ii) The reserved category applicants of other States will be considered only against General Category. Such applicants should fulfil all the eligibility conditions as meant for General Category applicants.

(iii) Only such PwBD candidates who suffer 40% or more relevant disability would be eligible for benefit of reservation.

(iv) The dependent sons/daughters of ESM will be considered against ESM category if post advertised and suitable ESM applicants are not available. ESM/DESM applicants of Haryana claiming benefit will have to produce the fresh eligibility certificate from the concerned Zila Sainik Board to the effect that his/her father has not availed the benefit of re-employment in any Government Service, Public Sector undertaking including Para-Military Forces, in view of State Government instructions. Mere dependent certificate will not be entertained.

(v) In case no suitable applicant of EWS category found for the EWS post if advertised, the post reserved for same will be filled by UR Category candidate.

32. Concealment of facts or supply of wrong information will result in cancellation of candidature at any time in addition to legal action.
33. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/ cancel any communication made to the candidates. In case of any dispute arising out of such a situation, the decision of the University shall be final and binding on the applicant.
34. Any type of corrigendum/addendum/amendment/notice/updation etc. related to this



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advertisement shall be uploaded on University website. Further, the University will not send any further information/call letters etc. by post/ newspapers. Therefore, the applicants are advised to regularly keep on visiting the University website.

35. Applicants must have a valid active personal mobile no./email ID (not to be changed till process gets over) as the relevant information may be emailed/SMS. The University will not be responsible for non-delivery of email/SMS.
36. No correspondence what so ever will be entertained from the candidates regarding conduct/result of Interview and the reason for not being called for Test/Interview.
37. All the documents attached with application form should be self-attested with page number & details of enclosed documents should be specified otherwise the candidate will be responsible for misplace/loss of any enclosed document(s).
38. In case if any query/confusion w.r.t. any provision/conditions of this advertisement came to notice, the decision of the University authorities shall be final.
39. All disputes will be subject to Jurisdiction of Gurugram Court only.

## **How to apply:**

Please read the instructions carefully before applying. Applicants willing to apply are advised to apply online through the link available on the University website [www.gurugramuniversity.in](http://www.gurugramuniversity.in) w.e.f 21.02.2024 till 20.03.2024. After successful submission of application form in online mode, the filled application form must be printed and signed on each page by the applicant. Such signed copy of application form along-with all supporting self-attested documents should be sent to the Deputy Registrar (Establishment), Gurugram University, Mayfield Garden, Sector-51, Gurugram (Haryana)-122003, latest by 27.03.2024.

**Sd/-**  
**Deputy Registrar (Estt.)**



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## Annexure-A:

### **Eligibility Conditions including Qualifications/Experience etc.**

#### 1. **Pharmaceutical Sciences:**

- A Basic degree in Pharmacy (B. Pharm.) and First Class Master's Degree in Pharmacy
- Registration as a pharmacist under the Pharmacy Act, 1948, as amended from time to time, including any succeeding enactments.

*Desirable:*

- Teaching, research, industrial and /or professional experience in a reputed organization &
- Papers presented at Conferences and / or published in refereed journals.

#### 2. **Physiotherapy:**

Bachelor Degree in Physiotherapy (B.P.T. /B.P.Th. /B.Th.P), Masters in Physiotherapy- (M.P.T. / M.P.Th./ M.Th.P. / M.Sc. P.T.) with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) from recognized University.

**Eligible to become HSCP registration.**

#### 3. **Management:**

Bachelor's Degree in any discipline and Master's Degree in Business Administration / PGDM /C.A/ICWA/M.Com. with First Class or equivalent and two years of professional experience after acquiring the Master's degree.

*Desirable:*

- Teaching, research, industrial and / or professional experience in a reputed organization;
- Papers presented at Conferences and / or published in refereed journals

#### 4. **Law, Physics, Chemistry, Mathematics, Education, English, EVS , Economics & Communication Skills:**

### **Eligibility (A or B)**

#### **A)**

- A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant / allied subject from an Indian University, or on an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided further, the candidates registered for the Ph.D Programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be considered subject to the fulfillment of the following conditions:-



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- a) The PhD degree of the candidate has been awarded in a regular mode;
- b) The PhD thesis has been evaluated by at least two external examiners;
- c) An open PhD viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers based on his/her PhD work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

**The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.**

*Note: i) NET/SLET/SET shall also not be required for such Masters Programme in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or Similar accredited by the UGC like SLET/SET.*

**OR**

**B)** The Ph.D degree has been obtained from a foreign University/Institution in relevant discipline with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

**5. Computer Science & Engineering and VLSI Design & Technology:**

- i) B.E/ B.Tech. /B. S. and M. E. /M. Tech. /M. S. or Integrated M. Tech. in relevant branch with first class or equivalent in any one of the degrees.
- ii) Without prejudice to above, the following may be considered desirable:
  - Teaching, Research, Industrial and/or professional experience in a reputed organization
  - Paper presented at Conferences and/or in refereed journals.

**6. Assistant Librarian:**

- i) A Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point – scale, wherever the grading system is followed)
- ii) A consistently good academic record, with knowledge of computerization of a library. iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be:

Provided that the, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree, and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions:-

- a) The Ph.D. degree of the candidate has been awarded in the regular mode
- b) The Ph.D. thesis has been evaluated by at least two external examiners;



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- c) Open Ph.D. viva voce of the candidate has been conducted;
- d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal; e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored /funded/supported by the UGC/ICSSR/CSIR or any similar agency.

Note:

- (i) The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.
- (ii) NET/SLET/SET shall also not be required for candidates in such Master's Programme for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

Note: - The experience (wherever required) will be considered only after acquiring the essential qualification.



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## **ANNEXURE-B**

### **Criteria and Process of Selection/Shortlisting for Assistant Professors /Assistant Librarian:-**

1. The written test of all the applicants will be conducted without assessing the eligibility and it will be mandatory to qualify i.e. to secure a minimum of 50% marks (47.5% for SC/BC/PWD category) in this written test.
2. Applications of only those candidates who qualify the written test will be entertained for evaluation of eligibility. Only eligible and test-qualified applicants will be considered for shortlisting for Presentation & Interview, as per criteria given below:-

### **Criteria for Short-listing of applicants for Assistant Professor / Assistant Librarian:**

Sr.	Academic Record	Score			
1	Graduation	80% & Above=15	60% to less than 80%= 13	55% to less than 60%= 10	45% to less than 55%= 05
2	Post-Graduation	80% & Above =25	60% to less than 80%=23	55% (50% in case of SC/ST/OBC non-creamy layer/PWD) to less than 60% =20	
3	M.Phil	60% & above =07		55% to less than 60% = 05	
4	Ph.D	30			
5	NET with JRF	07	NET-05	SLET/SET-03	
6	<b>Research Publications</b> (2 marks for research publications published in Peer-Reviewed or UGC-listed Journals)				10
7	<b>Teaching/Post Doctoral Experience</b> (2 marks for one year each)#				10
8	<b>Awards</b>				
	International/ National Level (Awards given by International Organizations/Government of India/Government of India recognized National Level Bodies)				03
	State-Level (Awards given by State Government)				02

# Experience rendered on Temporary/Ad-hoc/ Contractual/Post-doctoral basis shall be taken into account only if the candidate is drawing either salary in pay scale/pay level OR on consolidated pay not less than minimum basic pay of regular incumbent. Further, experience as guest faculty shall not be considered. However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note: A) i) M.Phil+ Ph.D Maximum– 30 Marks  
JRF/NET/SET Maximum– 07 Marks  
Awards category Maximum– 03 Marks

B) Academic Score - 80  
Research Publications - 10  
Teaching Experience - 10  
Total - 100



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3. Number of applicants to be called for Interview shall be decided by University.
4. The selections shall be based on the composite score as follows:

Domain Knowledge (50)	Teaching Skills (30)	Interview (20)	Composite Score (100)
To be assessed through Written test	To be assessed through ppt Presentation		

**Note: The candidates failing to secure at-least 60% (57% for SC/BC/PwBD) composite score/marks will not be considered suitable for selection.**

5. Wherever two or more candidates have secured equal Composite Score, these tie(s) is/are resolved in accordance with the following principle:
  - (i) The applicant older in age will be considered first in merit than younger and in case same age/DOB then;
  - (ii) Candidate acquiring essential degree earlier would be senior.
6. **There will be a skill test (in addition to written test) of qualifying nature for the post of Assistant Professor (Communication) to assess the communication skills/soft skills and fluency in speaking English. Only those applicants who qualify this skill test will be considered for further process of selection.**

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## Annexure-C

The candidate who have obtained their degrees from Singhania University (Rajasthan), EIILM University (Sikkim), Manav Bharti University (Himachal Pradesh), Vinayaka Mission University (Sikkim), Global Open University (Nagaland) and Vinayaka Mission University, Salem, Tamilnadu and want to claim the benefit of his/her degree are required to submit a certificate from their Universities, in addition to Annexure titled “For the candidates who registered for Ph.D. Programme prior to July 11, 2009” or Annexure titled “For the candidates who registered for Ph.D. Programme on or after July 11,2009” whichever is applicable.

Certificate in respect to Ph.D. from main campus and supervisor eligibility as per UGC norms

### CERTIFICATE

This is to certify that Sh./Ms. \_\_\_\_\_ S/D/O of Sh. \_\_\_\_\_ has completed his/her degree through the main campus of the (Name of the University) at regular mode with the approval of the Statutory Bodies/Councils, wherever it is required. Further, in case of M.Phil/Ph.D. degrees, this is to certify that the University has allocated the supervisor from amongst the regular faculty members in a department or its affiliated PG College/Institutes depending on the number of students per faculty members, the available specialization among the faculty supervisor and the research interest of the student. Authorized Signatory of the Concerned University.

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## ANNEXURE- D

(For the candidates who registered for Ph.D. Programme prior to July 11, 2009)

### **CERTIFICATE**

Certified that Dr. \_\_\_\_\_ son/daughter of Sh. \_\_\_ Regn. \_\_\_\_\_ No. \_\_\_\_\_ has been awarded Ph.D. Degree vide Notification No. \_\_\_\_\_ Dated \_\_\_\_\_. He/ She has fulfilled the following conditions prescribed by the U.G.C. under point 3 of U.G.C. notification dated 11.07.2016, published in the Gazette of India, New Delhi on 11.07.2016: -

- 1) The Ph.D. degree of the candidate awarded in regular mode only;
- 2) The Ph.D. thesis has been evaluated by at least two external examiners;
- 3) An Open Ph.D. viva-voce of the candidates had been conducted;
- 4) The Candidate has published two research papers from his/her Ph.D. work out of which at least one in a referred journal;
- 5) The Candidate has presented made at least two papers based on his/her Ph.D. work in conferences/seminars sponsored / funded/supported by the UGC/ICSSR/CSIR or any similar agency.

(Registrar / Dean Academic Affairs)

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## **ANNEXURE- E**

(For the candidates who registered for Ph.D. Programme on or after July 11, 2009)

## **CERTIFICATE**

This is to certify that Dr. S/D/o \_\_\_\_\_ Sh. \_\_\_\_\_ with  
Regn. No. \_\_\_\_\_ has been awarded the Degree of Ph.D. on \_\_\_\_\_ in the subject of \_\_\_\_\_ on fulfillment of the  
Provision of the UGC (Minimum Standards and Procedure for awards of Ph.D. Degree)  
Regulations, 2009/2016 as the case may be.

(Registrar / Dean Academic Affairs)  
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## Annexure- F

### **Certificate regarding Physical limitations in an exam to write**

This is to certify that, I have examined Mr./Ms/Mrs. \_\_\_\_\_(name of the candidate with disability), a person with \_\_\_\_\_(nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o \_\_\_\_\_ a resident of \_\_\_\_\_ Village /District /State) and to state that he/she physical limitation which hampers his/her writing capabilities owing to his / her disability.

Place :

Date :

Signature and Seal of the Medical Authority

Name  
and Seal of Member

Name  
and Seal of Member

Name  
and Seal of the Chairperson

Note : Certificate should be given by specialists of the relevant stream/ disability (e.g. Visual impairment- Ophthalmologist, Locomotor disability – Orthopedic specialist / PMR).



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## Annexure- G

### Letter of undertaking for Using own Scribe

I \_\_\_\_\_ a candidate with \_\_\_\_\_ (name of the disability) appearing for the \_\_\_\_\_ (name of the examination bearing Roll no. \_\_\_\_\_ dt. \_\_\_\_\_ (name of the centre).

M qualification is \_\_\_\_\_. I do hereby state that \_\_\_\_\_ (name of the scribe) will provide the service of scribe reader for the undersigned for taking the aforesaid examination. I do hereby undertake that his / her qualification is less than minimum qualification of the said post. In case, subsequently it is found that his / her qualification is not as declared by the undersigned and is beyond my qualification. I shall forfeit my right to the post and claims relating thereto.

Dated

(Signature of the candidate with disability)