

STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
(An Autonomous Organisation of Education Department, Govt. of NCT of Delhi)
VARUN MARG, DEFENCE COLONY, NEW DELHI-110 024

F.No. 5(21)/Rectt./SCERT/2019/165

Dated: 06/4/23

NOTIFICATION**COMPETITIVE EXAMINATION FOR RECRUITMENT TO ASSISTANT PROFESSOR****POSTS IN SCERT – 2023 (Phase-I)**

The State Council of Educational Research and Training (SCERT) will conduct competitive examination for recruitment to the posts of Assistant Professor under Direct Recruitment in Academic Pay Level-10 of 7th CPC Pay Matrix at SCERT in accordance with the rules issued by the SCERT. The SCERT, an autonomous organization of Education Department, Govt. of NCT of Delhi, will hold online computer-based test (CBT).

1. Important Dates (tentative)*

Submission of online applications starts on	08/04/23 at 17:00 Hrs.
Last date and time for receipt of online applications	26/04/23 at 23:59 Hrs.
Last date and time for making online fee payment	26/04/23 at 23:59 Hrs.
Date of online objective type examination (CBT)**	June/July 2023

*Subject to change

** Online Computer Based Test

2. Vacancies (Annexure-I): -

The total numbers of vacancies to be filled up on the basis of this examination are as under: -

Total No. of vacancy	Number of vacancies				
	UR	EWS	SC	ST	OBC (NCL)
99	45	10	15	09	20

(The numbers of vacancies given above are tentative and subject to change)

Note: Candidates appearing or awaiting results on the closing date of application are NOT ELIGIBLE to apply.

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3. ESSENTIAL QUALIFICATIONS: -

Essential qualifications for the posts are given in Annexure-III. Candidate must specifically indicate the percentage of marks obtained (calculated to the nearest two decimals) in the relevant column of the application form. Where percentage of marks is not awarded by the University but only CGPA/OGPA is awarded, the same shall be converted into percentage in terms of conversion norms of university in this regard, besides indicating the CGPA/OGPA in the application form. Candidates will have to produce the certificate/document issued by the university evidencing conversion formula of university, when called for document verification. Round off % age will not be acceptable under any circumstances for consideration for appointment. The fraction of percentage so arrived will be ignored i.e. 54.99% will be treated as less than 55%. Relaxation of 5% marks for the applicants belonging to SC/ST/OBC (NCL)/PwD.

4. FOR SERVING CANDIDATES: -

All candidates in the service of SCERT/any other Govt. Service, whether in a permanent or in temporary capacity (employees under probation), other than casual, outsourced or daily rated employees, must inform in writing to their Head of Office/Department that they have applied for this examination. Candidates should note that in case a communication is received from their employer by the SCERT withholding permission to the candidates applying for /appearing at the examination, their applications will be liable to be rejected /cancelled. This information/permission (to/by the concerned employer) will be required in case of selection.

5. EXAMINATION CITIES: -

The cities where the Examination will be conducted in Online Computer Based Test (CBT) mode are mentioned in Annexure-II. Candidates may select five (05) cities in order of their preference. However, the Cities of Examination could be changed/allocated at the discretion of SCERT. *Candidates must select the centre of examination carefully while submitting their online application for the examination. No request for change of centre would be entertained at later stage. There may be more than one venue at any/all cities depending upon the number of candidates registered for the examination. SCERT may restrict city for examination to Delhi-NCR.*

6. Age Limits for this examination will be as under: -

- a. Minimum age limit is 18 years as on closing date of online application
- b. Maximum age limit is 45 years as on closing date of online application. The maximum age **limit for serving regular/contract employees of SCERT is 50 years as on** closing date of online application.
- c. The upper age limit prescribed above will be relaxable: -
 - (i) Up to a maximum of five (05) years if a candidate belongs to SC or ST in respect of posts reserved for them.
 - (ii) Up to a maximum of three (03) years in respect of candidates belonging to Other Backward Classes who are eligible to avail reservation in respect of posts reserved for them.

candidates belonging to SC, ST and OBC (Non-Creamy Layer) who are also covered under the 'Person with Benchmark Disability' category will be eligible for grant of cumulative age relaxation under both of their respective categories. The reservation for PwBD is horizontal across all the categories.

- (iv) To other bonafide displaced persons/repatriates of Indian origin/ Ex-Service Men/ Serving Defence Services Personnel etc. as per the existing instructions of the Government of India on the subject.
 - (v) **In any circumstance maximum age limit cannot be more than 50 years as on closing date of online application.**
 - (vi) Candidate should note that the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent Certificate only will be accepted by the SCERT for determining the age and no subsequent request for its change will be entertained.
- d. All candidates, irrespective of caste/category may be considered against UR vacancies, subject to fulfillment of parameters for UR candidates. However, against the vacancies earmarked for specific communities (SC/ST/OBC-NCL/EWS), only candidates belonging to that community will be considered.
- i. **For SC/ST (Schedule Caste/Schedule Tribes) Candidates:**
 - Reservation of vacancies for SC/ST will be as per Government of India directives. Candidates belonging to SC/ST category shall have to submit the attested copy of Caste certificate (**Annexure-V**) issued by the Competent Authority at the time of document verification.
 - ii. **For OBC-NCL (Other Backward Class – Non Creamy Layer) Candidates:**
 - Other Backward Classes (OBC-NCL) candidates in particular shall ensure that they possess the OBC-NCL Certificate in the prescribed format (issued on or after 1st January 2021) as given in **Annexure-VI** to apply for posts under Govt. of NCT of Delhi.
 - The candidates applying against vacancies reserved for OBC-NCL should note that they have to produce a valid caste certificate at the time of document verification in support of their belonging to OBC-NCL community as per rule of Govt. of India as issued by the Competent Authority in the prescribed format for this purpose so as to prove that they do not belong to "Creamy Layer" of the OBC. Further, the caste to which the candidate belongs should be the one included in the State list of OBC-NCL issued by the Government of NCT of Delhi. A declaration shall also be submitted by the candidate before his appointment that he does not belong to the Creamy Layer of OBC. The income limit is decided on the basis of income earned during three previous financial years preceding the year of appointment.

iii. For EWS (Economically Weaker Section) Candidates:

- Candidates who are not covered under the scheme of reservation for SC/ST/OBC-NCL and whose family gross annual income is below Rs. 8.00 Lakh (Rupees Eight Lakh) per annum are to be identified as EWS for benefit of reservation for EWS. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application. For this recruitment, the closing date of registration is **26/04/2023**. The income of the financial year 2021-2022 will only be considered. Also, candidates whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of family income:
 - a. 5 acres of agricultural land and above;
 - b. Residential flat of 1000 sq. ft. and above;
 - c. Residential plot of 100 sq. yards and above in notified municipalities;
 - d. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- The candidates applying against the vacancies reserved for EWS must produce valid Income and Asset Certificate issued by Competent Authority as per Annexure - VII on the date of Document Verification. In case of non-compliance to these stipulations, their claim for reserved status under EWS will not be entertained and the candidature/application of such candidates, if fulfilling all the eligibility conditions for General (UR) Category, will be considered under General (UR) vacancies only.

iv. For PwBD (Persons with benchmark disability) Candidates:

- Disability should not be less than 40% for the categories where ever PwBD reserved posts are indicated in the above table. A person, who wants to avail the benefit of relaxation, will have to submit a Disability Certificate issued by a Competent Authority as per the form V, VI and VII of Rule 18(1) under Chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017. Refer Annexure –VIII (A), VIII (B) & VIII(C) for the revised formats. The existing certificates of disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein.
 - a) : Notwithstanding the provision of age-relaxation under (iii) candidates of PwBD category will be considered to be eligible for appointment only if they (after such Medical Examination as the Government or appointing authority, as the case may be, may prescribe) are found to satisfy the requirements of physical and medical standards of the post.

SAVE AS PROVIDED ABOVE, THE AGE LIMITS AS PRESCRIBED CAN IN NO CASE BE RELAXED. THE CANDIDATES CAN CLAIM THE RELAXATION IN AGE LIMITS ONLY

7. Application Fee Details: -

The candidates seeking admission to the examination must pay to the SCERT a fee as follows:

S. No.	Category of Candidate	Examination Fee (Rs.)
1.	UR/OBC-NCL(NCL)/EWS	1,600/-
2.	Women/ScheduleCaste/ Schedule Tribe/ Ex-Servicemen/ Person with Benchmark Disability	1,100/-

NOTE-I: Online application form is available on the website i.e. <https://www.scert.delhi.gov.in> only. Fee must be paid in online mode only.

NOTE-II: Transaction charges (if any) for online payment of application fee will have to be borne by the candidate.

NOTE-III: Fee once paid shall not be refunded under any circumstances nor can be adjusted for any other examination or selection.

NOTE-IV: Registration fee will be paid once only irrespective of number of application forms.

8. PLAN OF EXAMINATION: -

The scheme and syllabus of the examination are given in the rules of the examination for the respective posts vide Annexure IV. The Question Paper will be set in English & Hindi only. In case of any difference/discrepancy/dispute in the questions between English and Hindi, the content of English version shall prevail.

Computer Based Test/Examination shall consist of Objective Type 150 Questions with 4 multiple choice answers out of which candidate has to choose one correct answer only. Each question carries one mark. For each wrong answer $\frac{1}{4}$ (0.25) mark shall be deducted.

Qualifying marks in written test/CBT is prescribed as 40% for UR, 30% for SC/OBC-NCL/EWS and 25% for ST.

Interview of qualified candidates in CBT will be conducted in second stage on dates to be notified by SCERT.

SCERT reserves the right to restrict the number of candidates to be called for interview.

9. INSTRUCTIONS FOR DOCUMENT VERIFICATION:

Appointment of successful candidates will be subject to verification of original documents relating to Age, Qualifications, Caste, Medical fitness certificate issued by appropriate Medical Authorities followed by Character & Antecedent verification.

10. EXAMINATION CITIES:

- a. The Computer Based Test (CBT) may be held at cities as per Annexure- II.
- b. Request for change of date, examination centre and shift will not be entertained under any circumstances.
- c. SCERT may restrict city for examination to Delhi-NCR.

11. HOW TO APPLY: -

Candidates satisfying the eligibility conditions have to apply Online on SCERT website i.e. <https://www.scert.delhi.gov.in> Candidates are advised to read the following instructions carefully before applying online and also all the instructions given on main page of online application portal. Candidates should take utmost care to furnish the correct details while filling in online application. In case of multiple registrations for the same post, only the last submitted application will be considered. **Any mistake committed by the candidate shall be his/her sole responsibility.**

Application through any other mode will not be accepted. No physical documents are required to be sent to SCERT by post in connection with the submitted application.

Steps for Applying:

STEP-I (Registration):

- a) Candidates can apply online by visiting the SCERT website and going to the tab 'Recruitment' under 'Notice Board' available at <https://www.scert.delhi.gov.in>
- b) An instruction page corresponding to the Examination will be displayed to the candidates and they will have to accept the Terms & Conditions by clicking 'I Agree' Checkbox given below and pressing the 'Start' button.
- c) Applicants need to sign-up by filling up post applied, Name, valid Mobile Number and valid E- mail ID.
- d) Reserved Category candidates need to check from Advertisement whether the vacancy is available under their respective reserved category. If vacancy is not available under original category, then such candidates will be considered as 'General/UR'.
- e) After submitting the above details, candidates will receive Login ID & Password on their registered mobile number and Email ID, hence candidates are advised to verify the correctness of the mobile number & E-mail ID before proceeding.

STEP-II: FILLING-UP OF APPLICATION & SUBMISSION OF FEE

- a. Candidate should now re-login with Login ID & Password received on registered E-mail ID/Mobile Number.
- b. The candidate should now fill-up all the desired/required information in the Online Form correctly. Also, upload scanned images of Photo/Signature/Documents in the respective different links as per detailed guidelines for scanning and uploading given in **Clause 13**. The candidate can see filled application under PREVIEW Option before submission. The candidate should check the filled details and make necessary corrections, under EDIT Option. However, Name, Post opted, Email-Id and Mobile Number cannot be changed.
- c. Once the application is submitted (Step II), NO Change /edit will be allowed thereafter.
- d. After submission of application, candidates will automatically be redirected to payment gateway to deposit the Examination Fee + Registration Fee + Bank charges (if applicable) through different payment mode. Process Flow for deposit of Examination Fee through Payment Gateway of CANARA BANK/its assigned agency is as under:
 - i. Do not refresh/go back on page while payment is in progress, doing so might interfere the ongoing transaction.
 - ii. Post submission, the candidate will be re-directed to Payment gateway to make the online payment of application fees.
 - iii. Kindly verify the fee details and make the payment for application fee via any of the different payment modes.
 - iv. Post successful payment of application fee, candidate will be redirected to his/her application form.

Note: Candidates are required to download the Online Application Form generated by the System, which may be retained for future reference. This should NOT be sent to SCERT.

12. IMPORTANT INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM

- a. Candidates are required to apply online only using the online application form link available on the website: <https://www.scert.delhi.gov.in> No other mode of submission of application is allowed. Candidates are hereby informed that the details provided in the Online Application Form will be used for all future references and no modification there to can be done subsequently. Hence, they are advised to be very careful while filling the

- b. Candidates are required to complete the Application Form by filling all the parts for which they will be guided during the course of filling the Online Application Form.
- d. Candidates are required to keep ready the following relevant details/ information/ documents at the time of filling the online form:
 - i. Notification for Assistant Professor Examination-2023.
 - ii. Name (as recorded in Matriculation Certificate).
 - iii. Father's name (as recorded in Matriculation certificate).
 - iv. His/Her Caste/Category certificate (for SC/ST/PwBD/OBC-NCL/EWS candidates)
 - v. PwBD Certificate
 - vi. Complete Address for Correspondence.
 - vii. Complete Permanent Address.
 - viii. Matriculation or equivalent Certificate and other qualification details.
 - ix. Cities preferred for the Examination (Please check the Examination cities given in Annexure II of this notification.
 - x. Debit Card/Credit Card/Net banking/UPI details for online payment of fee.
 - xi. Valid and active e-mail id and mobile number.
 - xii. Photograph & Signature according to the Clause No. 13 (a) & (b).
- e. The candidates are required to enter their valid and active e-mail id only in the Application Form since all the communication/ information/ update(s) for this Examination would be sent to this e-mail address. Please note that entry of the e-mail id in the prescribed field in the Application Form is mandatory.
- f. Please keep ready all relevant information regarding the payment towards Application Fee for successfully completing the Application process. For payment of Application Fee, please keep your Debit/ Credit card or Internet Banking/ UPI details ready for online payment.

13. Instructions regarding scanning of PHOTOGRAPH, SIGNATURE and CERTIFICATES, Scanned image of candidates photograph, signature and Certificates, shall be as per the specifications given below:

- i. There are separate links for uploading Photograph, Signature and Certificates. Click on the respective link to Upload Photograph/Signature/Certificates.
- ii. Browse and select the location where the scanned Photograph/Signature/Certificates files have been saved. Select the file by clicking on it.

message will be displayed. In such a case, change the size and format of the file as required and re-upload.

- iv. Candidates should upload the scanned (digital) image of their photograph, signature and other relevant Certificates as per the process given below. The applicant should note that only **jpg or jpeg** formats are acceptable:

a) Photograph:

- i. Photograph must be a recent passport size color photograph (not older than 03 weeks).
- ii. Make sure that the picture is in color, taken against a light-colored, preferably white, background. Look straight at the camera with a relaxed face.
- iii. Dimensions of the image should be approximately 200X230 pixels. It will not be possible to accommodate larger images. Size of file should be between 50kb-80kb in jpg/jpeg format only.
- iv. If the size of the file is too large, then adjust the settings of the scanner such as the DPI resolution, number of colors etc., during the process of scanning. Minimum resolution should be 200 dpi.

b) Signature image:

- i. The applicant has to sign on white paper with Black ink pen.
- ii. The signature must be of the applicant only and not of any other person. If at any stage the signature is not found to be matching with the candidate's actual signature, the applicant's candidature may be summarily rejected.
- iii. Please scan the signature area only and not the entire page.
- iv. Dimensions of the image should be approximately 140X60 pixels. Size of file should be between 10kb-30kb in jpg/jpeg format only.

c) Certificates as per detailed in Para 12 (c)(viii):

- i. Please scan the relevant certificates (issued by competent authority) and should be clearly visible.
- ii. Size of file should be between 50kb-1000kb in jpg/jpeg format only.
- iii. **Note: PLEASE VIEW THE IMAGES IN THE APPLICATION FORM AND SATISFY YOURSELF THAT THEY ARE CLEAR AND SUFFICIENTLY VISIBLE. HAZY/ UNCLEAR PHOTOGRAPH/ SIGNATURE WILL NOT BE ACCEPTED.**

- d) Candidates are informed that there are provisions for editing the Application Form at many stages. Once the complete process of filling up the information in the Application Form and the Photograph and Signature are uploaded successfully, the candidate can review the entire Application Form together with the photograph and signature and can still edit at this point to make / incorporate any change/editing in any field of the Application Form. After final

the application form. Hence in case candidate fills multiple applications, for the same post, a fresh email id is to be used for submitting application.

- e) Candidates are advised to submit their Application Form well in advance without waiting for the last date of Application Form submission to avoid any discomfort.
- f) The candidates are advised to regularly check their e-mail provided in the Application Form for update(s)/ information/ communication with regard to the Examination. They must check the spam/ junk folders also of their mailbox.
- g) Once the payment is successfully made, a message informing the successful submission of Application Form will be displayed on the screen. In case, this does not appear, the process needs to be repeated, since it signifies/implies that the Application Form has not been successfully uploaded/ submitted.
- h) The candidates are not required to send any printed/ hard-copy of their online application or copies of any certificates to the SCERT. However, the candidates are strongly advised to keep a print or soft copy of the completed Application Form for any future reference.
- i) Please note that mere successful submission of the Application Form and/or issuance of Admit Card does not ensure selection of the candidate. During verification at any later stage, if it is found that any candidate does not fulfil all or any eligibility conditions or has furnished any wrong/ incorrect/misleading/false information either intentionally or otherwise, his/ her candidature will be cancelled/ rejected and fee paid for the examination will be forfeited and any action as deemed fit by the SCERT shall be taken in this regard.
- j) Separate application forms need to be submitted for every discipline candidates wishes to apply for. Application fee will also be submitted separately for separate disciplines.

14. IMPORTANT INSTRUCTIONS: -

- i. These posts are under EPF Scheme and service conditions are *mutatis mutandis* as applicable to SCERT employees as amended from time to time.
- ii. All criteria regarding cut-off for each category will be fixed by the SCERT at its own discretion and will be final and binding. All posts are temporary but likely to continue and transferable anywhere in Delhi. The posting of the selected candidates will be made at any of the SCERT Institutes. **Vacancies indicated are tentative and may increase or decrease.**
- iii. **Nationality:** Only Indian nationals need to apply.
A candidate in whose case a certificate of eligibility is necessary, may be admitted to the examination but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the

- iv. Candidates must ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission to the examination will be **purely provisional**. If on verification at any later stage, it is found that any candidate does not fulfill all or any eligibility conditions; his/her candidature will be cancelled / rejected and fee paid for the examination will be forfeited. The verification of the eligibility of the candidates with respect to the documents and information submitted by them will be done after the result.
- v. It is the sole responsibility of the candidates to ensure that they fulfill the specified eligibility before applying for the examination. The candidate must have documents/ certificates (Caste Certificate/ Disability Certificate/ Matriculation Certificate/educational qualification certificates, etc.) in support of their eligibility/ candidature at the time of applying for the posts which needs to be uploaded at time of submitting application. **The Other Backward Classes (OBC-NCL) candidates in particular shall ensure that they possess the OBC-NCL Certificate in the prescribed format (issued on or after 1st January 2022) as given in Annexure- VI to apply for posts under Govt. of India.** If they do not possess such OBC-NCL Certificate in prescribed format, they are suggested not to apply under OBC-NCL Category. The OBC-NCL Certificate applicable for the posts under their respective State will not be accepted.
- vi. The candidate will be responsible for any error of omission and commission, since no eligibility is being verified/ checked at this stage, hence the candidates are strongly advised to ascertain their eligibility regarding educational/ other qualifications, age, category, etc., before applying. They should ensure the correctness and authenticity of all the information including spelling, etc., before submitting subsequent to which no request for change/ modification/corrections, etc., will be considered under any circumstances.
- vii. **It may be noted that caste certificate in the standard format of Caste Certificate/EWS applicable for Employment in Central Government services and Disability Certificate in the prescribed format only will be accepted in the absence of which it will not be considered and candidature shall be rejected summarily.** This is also clearly indicated that no document is being verified at this stage.
- viii. The candidates are not required to submit any printed/ hard copy of their online application or copies of any certificate/ document at the stage of filling up online application.
- ix. Furnishing of any false/fabricated/incorrect/misleading information by SCERT employees applying for this examination will render him/her liable for disciplinary action by the SCERT as per CCS (CCA) Rules.
- x. The vacancies will be filled on the basis of the merit and taking into account the orders for reservation for SC/ST/OBC-NCL/EWS/PwBD/Ex-Serviceman

- xi. Only such EWS/ SC/ ST/ OBC-NCL/ PwBD candidates who are selected on the same standard as applied to UR candidates shall be treated as own merit candidates. If any EWS/ SC/ ST/ OBC- NCL and PwBD candidate qualify after getting any relaxation in age or qualifying marks than what is prescribed as General Standard for Unreserved category candidates, then such EWS/ SC/ ST/ OBC-NCL/ PwBD candidate shall be considered against reserved vacancies and they cannot be considered for appointment against an unreserved vacancy.
- xii. The decision of the SCERT as to the eligibility or otherwise of a candidate for admission to the examination shall be final.
- xiii. The candidates are advised to read the Notification for the Examination carefully before filling up the online application form. No request for change in the entries once made in the online application form will be entertained under any circumstances.
- xiv. No request for withdrawal of candidature/ application received from a candidate after he/ she has submitted his/ her application will be entertained under any circumstances.
- xv. The candidates are requested to visit the website i.e., <https://www.scert.delhi.gov.in> regularly for updates. All the information related to the examination will be uploaded on the above website only. The Admit Card can be downloaded from the SCERT's website only. No other mode of communication will be used for issue of admit card.
- xvi. Candidates may submit grievance/query in respect of application for this Examination through Grievance Tab in the application portal. :

Note: In case of any difficulty, please call on Helpdesk Toll No: 022-61087573 during 10:00 AM to 06:00 PM (Monday to Saturday)

- xvii. No candidates will be admitted to the examination unless he/she holds valid Admit Card issued by the SCERT, New Delhi.
- xviii. Candidates must carry the printed copy of E-Admit Card and one photo ID (Voter's ID, Driving License, Aadhaar card, Passport, PAN or any other ID Card issued by Government) while coming to appear in the examinations. Candidate will not be allowed entry into the examination hall/venues, in case any of these are not available.
- xix. Candidates must report to their allotted Test Centre at least one and a half hour before the commencement of test. The entry gates of Test Centre will be closed half an hour before commencement of test. No late coming entry will be allowed thereafter.
- xx. The candidates found provisionally eligible shall be issued admit cards for appearing in Computer Based Test, at their own expenses.

- xxii. A candidate who is or has been declared by the SCERT to guilty of:
- a. Obtaining support for the candidature by any means, or
 - b. Impersonating, or
 - c. Procuring impersonation by any person, or
 - d. Submitting fabricated document or documents which have been tampered with, or
 - e. Making statements which are incorrect or false, or suppressing material information, or
 - f. Resorting to any other irregular or improper means in connection with his candidature for the examination, or
 - g. Using unfair means during the examination, or
 - h. Writing irrelevant matter, including obscene language or matter, in the script(s), or
 - i. Misbehaving in any manner in the examination hall, or
 - j. Harassing or doing bodily harm to the staff employed by the SCERT deputed for the conduct of examination, or
- xxiii. Attempting to commit or, as the case may be abetting the SCERT of all or any other acts specified in the foregoing clauses, may, in addition to rendering himself liable to criminal prosecution, be liable:
- a. To be disqualified by the SCERT from the examination for which he/she is a candidate, or
 - b. To be debarred either permanently or for a specific period
 - i. By the SCERT from any examination or selection held by them
 - ii. By the SCERT from any employment under them
 - iii. If he/she is already in service under SCERT, to disciplinary action under the appropriate rules.
- xxiv. After the Result, the eligible and qualified candidates will be arranged by the SCERT in the order of merit on the basis of the aggregate marks awarded to each candidate in the written examination. In that order as many candidates as are found by the SCERT to be qualified in the examination shall be recommended for interview up to the number decided by SCERT, subject to their fulfilling all eligibility conditions.
- xxv. Provided that such candidates belonging to the Scheduled Castes or the Scheduled Tribes may be appointed to the post to the extent the number of vacancies reserved for the Scheduled Castes and Scheduled Tribes cannot be filled on the basis of the general standard, recommended by the SCERT, may be appointed by the relaxed standard to make up the deficiency in the reserved quota, subject to the fitness of the candidate for appointment to the posts, irrespective of their ranks in the order of merit at the examination. A waiting

- xxvi. The candidates belonging to the Other Backward Classes, who are found to be qualified at the examination, may be recommended for appointment by the SCERT, by going down the merit list for the OBC-NCLs to the extent of vacancies reserved for them subject to the fulfillment of the basic minimum standards prescribed by the SCERT.
- xxvii. Persons with Benchmark Disability (40% or more) category candidates who are found to be qualified at the examination may be recommended for appointment by the SCERT, by going down the merit list for the 'Persons with Benchmark Disability' category candidates to the extent of vacancies reserved for them subject to the fulfillment of the basic minimum standards prescribed by the SCERT.
- xxviii. The candidates belonging to the Economically Weaker Section (EWS) category who are found to be qualified at the examination may be recommended for appointment by the SCERT, by going down the merit list for the EWS category candidates to the extent of vacancies reserved for them subject to the fulfillment of the criteria fixed by the Central Government and in possession of such eligibility certification and fulfillment of the basic minimum standards prescribed by the SCERT.
- xxix. The orthopedically Challenged (OC) candidates appearing for concerned post with both arms effected, cerebral palsy and visually challenged may be allowed to take the help of a scribe only with the prior permission of the SCERT. Candidate may bring his own scribe (as per applicable rules). If candidate desires that Provision of a scribe be made by SCERT a prior request has to be submitted online. An additional time of 10 minutes for every half hour will be allowed to such candidates. In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate at the time of examination to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/ her behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution as per proforma at Annexure-XI.
- xxx. The form and manner of communication of the result of the examination to individual candidates shall be decided by the SCERT at their discretion and the SCERT will not enter into correspondence with them regarding recruitment process.
- xxxi. No person: -
- a. who has entered into or contracted a marriage with a person having a spouse living, or
 - b. Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to service.
 - c. Provided that the Institute may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the

- xxxii. A candidate must be in good mental and bodily health and free from any other physical defect likely to interfere with the efficient discharge of his duties as an officer of the service. A candidate who after such medical examination, as may be prescribed by the competent authority is found not to satisfy these requirements will not be appointed. Only such candidates as are likely to be considered for appointment will be medically examined.
- xxxiii. Success at the examination confers no right to appointment, unless the SCERT is satisfied, after such enquiry as may be considered necessary, that the candidate having regard to his character and antecedents is suitable in all respects for appointment to the post. Medical Tests will be conducted after final selection.
- xxxiv. Calculator, Mobile phone, Bluetooth, Headphone, Earplug, Laptop, iPad, Digital Diary, Digital Watch, Book/Notes, Metallic Wears, Bangles, Belt, Bracelets, any other electronic/communication devices etc are strictly prohibited in the examination centre and the candidates possessing these in the examination hall (even if not using) will be disqualified. As such, the candidates should not bring any of the above to the examination centre. If any candidate comes with the above restricted item, he shall not be allowed to appear in the examination unless he keeps it outside the premises of examination centre. There is no facility for safe keeping of the personal belongings of candidates outside the examination hall and SCERT will not be responsible for its loss.
- xxxv. Any dispute in regard to this recruitment will be subject to Court/Tribunals having jurisdiction at Delhi/New Delhi.
- xxxvi. The Director, SCERT, New Delhi reserves the right to cancel the recruitment to any/all posts without assigning any reason thereof.
- xxxvii. SCERT reserves the right to restrict the number of candidates to be called for interview.
- xxxviii. The decision of SCERT in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, the conduct of interview, selection and allotment of post to selected candidates will be final and binding on the candidates.
- xxxix. SCERT reserves the right to alter/insert any correction/addition in the advertisement in the event of any typographical error etc. before the last date prescribed for the receipt of applications for which candidates are advised to look for the change, if any, on the website.
- xl. It may be noted that age of retirement on superannuation in SCERT is 60 years.
- xli. The SCERT has EPF. The facility under Delhi Govt. Employees Health Scheme is available only to serving employees of SCERT. No Health Scheme is available to retired employees of SCERT.
- xlii. The date for determining the eligibility of all candidates in every respect (i.e. age limit, essential qualification and other criteria etc.) shall be the closing

- xliii. The certificates, neither in English nor in Hindi, need to be translated preferably to either in English or Hindi. The same shall be submitted along with a copy of the certificate in the local language.
- xliiv. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter and during the completion of appointment formalities such as verification of documents etc., the SCERT reserves the right to modify/withdraw/cancel any communication made to the candidates.

15. NORMALIZATION:

i. About Normalization

Normalization means adjusting values measured on different scales to a notionally commonscale

ii. Need for Normalization in Exam

Exam pertaining for a particular post could be spread across multiple shifts which will have different question paper for each shift. The normalization is to be done by considering the difficulty level of each set, since the questions may be different in different sets and difficulty level of a particular set may be different from other sets.

Hence the normalization of scores needs to be carried out for all the candidates who had written the exam, across shifts for the same post/course.

iii. Normalization Method

The following data values to be calculated for every shift for all the candidates who have appeared in the exam for the same post:

S2	Is the SD of the shift with the Highest Average Score taken as Base for normalization (Criteria for choosing the base for normalization is generally taken as the shift with 'Highest Average' of raw scores)
S1	Standard Deviation for the corresponding shift (to be scaled to S2)
X	Raw score of a candidate
Xav	Simple average of the Shift
Yav	Average corresponding to shift with highest Average (taken as Base for normalization)

Normalized Score for each candidate (Xn) = $X_n = (S2 / S1) * (X - X_{av}) + Y_{av}$

Criteria for choosing the base for normalization is generally taken as the shift with 'Highest Average' of raw scores. Only exception is made if this shift (with highest average) has far less number of candidates as compared to other shifts. In that case we take the next shift with 'highest Average' as base for normalization.

70% of the average attendance is the limit. Any value below this should not be considered for the base.

16. TIE-BREAKING RULE:

Wherever two or more candidates have secured equal aggregate marks, the merit of the candidates shall be determined by applying the following Tie-Breaker Rules in following order of precedence: -

- i. Candidate obtaining higher marks in matriculation or equivalent.
- ii. Candidate senior in age will be ranked higher.
- iii. In case where the ages mentioned in (ii) are same, the merit list would be prepared in alphabetical order of first name of the candidates.

17. OBJECTION MANAGEMENT:

Candidates can view their individual answers/online response (Chosen answer Option and Master answer key) after 3-4 days of conduct of examination, by logging into online portal with their registered credentials. In case of query/objection in respect of any question(s) and its answer, it is to be submitted only through Online Response Link in the portal with documentary evidence within 03 days. The Objections received will be re-examined by the subject expert(s) for its finalization. Response/ Objection/ Query related to questions or keys received through any other mode of communication/channel will not be entertained under any circumstances. On non-receipt of objections within stipulated period, such candidates will not have any right for any future legal claim, in any court of law, for re-evaluation at later stage of selection process. The exact date and time of Online Response Link shall be mentioned/uploaded on SCERT Website. The candidate should regularly visit SCERT website for latest updates through notifications, instructions, circulars related to this recruitment/selection process.

WARNING

Beware of touts and job racketeers trying to deceive by false promises of securing job in SCERT either through influence or by use of unfair and unethical means. SCERT has not appointed any agent(s) or coaching centre(s) for action on its behalf. Candidates are warned against any such claims being made by persons/agencies. Candidates are selected purely as per merit. Beware of unscrupulous elements and do not fall in their trap. Candidates attempting to influence SCERT directly or indirectly shall be disqualified and legal action can be initiated against them. Candidates are advised to consult only the official website of SCERT i.e. <https://www.scert.delhi.gov.in> and **beware of FAKE websites** put up by unscrupulous elements/touts.



Director, SCERT

Annexure-IDiscipline-wise Vacancy

Sl. No.	Post	Discipline	SC	ST	OBC	UR	EWS	Total	PwBD
1	Assistant Professor	Science							
1.1		Physics	02	01	01	01	01	06	
1.2		Chemistry	02	01	00	01	01	05	
1.3		Biology	00	00	00	01	00	01	
2	Assistant Professor	Mathematics	02	01	04	08	01	16	
3	Assistant Professor	Languages							
3.1		Hindi	03	02	01	04	01	11*	*
3.2		English	01	00	01	04	01	07*	*
3.3		Sanskrit	00	01	01	00	00	02	
3.4		Punjabi	00	00	00	01	00	01	
3.5		Urdu	00	00	00	01	00	01	
4	Assistant Professor	Social Science							
4.1		History	02	01	01	04	01	09@	@
4.2		Political Science	00	00	02	03	01	06	
4.3		Economics	00	00	03	07	01	11	
4.4		Geography	02	01	03	03	01	10	
5	Assistant Professor	Arts Education							
5.1		Fine Arts	00	00	01	02	00	03#	#
5.2		Performing Arts	00	01	01	02	00	04	
6	Assistant Professor	Vocational Education & Work Experience							
6.1		Fashion Studies	00	00	00	01	00	01	
6.2		Health & Beauty Wellness	00	00	00	01	00	01	
6.3		Information Technology	00	00	00	01	00	01	
6.4		Office Procedure & Practice	00	00	00	00	01	01	
6.5		Travel & Tourism	00	00	01	00	00	01	
6.6		Web Application	01	00	00	00	00	01	
TOTAL								99	

NO -

Note: Subject wise online Entrance for discipline against vacancies irrespective of discipline as mentioned in Annexure I will be conducted at same time for S.No.1 to 6.6. Respectively Applicants are advice to select their respective choice according to eligibility from either of them as mentioned in Annexure I for example Science Stream (Either of one i.e. Physics, Chemistry or Biology).

* One post is reserved for PwBD under VI category (Functional requirement: B, LV)

Two posts are reserved for PwBD under HH category (Functional requirement: D, HH)

@ One post is reserved for PwBD under OH category (Functional requirement: OA, BA, BL, OL, OAL, LC, Dw, AAV)

(**Abbreviation:** SC: Scheduled Caste, ST: Scheduled Tribe, OBC: Other Backward Class, UR: Un-reserved, PwBD: Person with Bench-mark Disability, NCL: Non-creamy Layer, VI: Visually Impaired, B: Blind, LV: Low Vision, HH: Hearing Handicapped, D: Deaf, HH: Hard of Hearing, OH: Orthopedic Handicapped, OA: One Arm, BA: Both Arms, BL: Both Legs, OL: One Leg, OAL: One Arm and One Leg, LC: Leprosy Cured, Dw: Dwarfism, AAV: Acid Attack Victim, ASD (M): Autism Spectrum Disorder (Mild), SLD: Specific Learning Disability, MI: Mental Illness, MD: Multiple Disabilities)



Annexure-II

Exam is to be going to be conducted in Delhi-NCR

1. Delhi.
2. NCR
 - Noida
 - Ghaziabad
 - Faridabad
 - Gurugram
 - Any Other



Eligibility:Candidate must possess following educational qualifications:

i. M.Ed., with at least 55% marks from a recognized Indian University

OR

MA (Education) with at least 55% marks and B.Ed.

ii. Master's degree in subject, **mentioned against each discipline in Column no. 4 of the following table**, with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) from an Indian University, or an equivalent degree from an accredited foreign university

Relaxation in % of Marks in Educational Qualifications at Master's Level shall be available as per Clause 3.4(i) and Clause 3.5 of UGC Regulations 2018.

iii. National Eligibility Test (NET) in subject, **mentioned against each discipline in Column no.5 of the following table**, conducted by the UGC/CSIR or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./ Ph.D. Degree) Regulation, 2009, or, 2016, and their amendments from time to time, as the case may be, shall be exempted from NET.

Provided that the candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET, subject to the fulfillment of the following conditions:



- a) The Ph.D. degree of the candidate has been awarded in regular mode only;
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ ICSSR/CSIR or any similar agency.

	Discipline	M. Ed.	Post Graduation	NET/Ph.D.
-1-	-2-	-3-	-4-	-5-
1.	Vocational Edn. & Work Edn.	----	Postgraduate Degree in any subject with at least 55% marks and degree/ One year diploma in relevant area with at least 55% marks, (or an equivalent grade in a point-scale wherever the grading system is followed) from an Indian University, or an equivalent degree from an accredited foreign university	Education
2.	Fine Arts	----	Fine Arts	Education / Fine Arts
3.	Performing Arts	----	Performing Arts	Education / Performing Arts



4.	Hindi	M.Ed. with at least 55% marks from a recognized Indian University OR MA (Education) with at least 55% marks and B.Ed.	Hindi	Education
5.	English	-As above-	English	Education
6.	Sanskrit	-As above-	Sanskrit	Education
7.	Punjabi	-As above-	Punjabi	Education
8.	Urdu	-As above-	Urdu	Education
9.	Mathematics	-As above-	Mathematics	Education
10.	History	-As above-	History	Education
11.	Political Science	-As above-	Political Science	Education
12.	Geography	-As above-	Geography	Education
13.	Economics	-As above-	Economics	Education
14.	Physics	-As above-	Physics	Education
15.	Chemistry	-As above-	Chemistry	Education
16.	Zoology/Botany/ Life Science- Biology	-As above-	Zoology/Botany/Life Science	Education

Scheme and Syllabus of Examination for the post of Assistant Professor**Scheme of Examination:**

- (a) Examination will be of 150 marks consisting of Objective Type – Multiple Choice Questions and the duration will be of Two hours. There will be four subjects as per the following scheme:-

Paper/Section	Subject	Maximum Marks/Questions	Total Duration/Timing for candidates
1.	General Studies	40	Two Hours
2.	Teaching Aptitude	50	
3.	Research/Research Methodology	10	
4.	Subject concerned	50	

- (b) The question papers will be prepared bilingually, in English & Hindi for Sections 1, 2, 3 & 4.
- (c) The question paper for Section 1, 2 & 3 will be common for all the disciplines in which the recruitment is proposed to be made.
- (d) The Online Computer Based Test (CBT) test will be followed by Personal Interaction (interview) cum Classroom Teaching.
- (e) The Answer key will be placed on the SCERT website after the written examination. Any representation regarding answer key received within 05 days of uploading of the answer key will be scrutinized and the decision of the SCERT in this regard will be final.

Indicative Syllabus for Written Examination


FORMAT FOR SC/ ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/ her claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of
 _____ of village/town* _____ in District/Division * _____
 _____ of the State/Union Territory* _____

belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____ The
 Constitution (Scheduled Tribes) order, 1950 _____

The Constitution (Scheduled Castes) Union Territories order, 1951 * _____

The Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.

AS

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962. The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@. The Constitution (Pondicherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @ The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@ The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@ The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@ The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@ The Constitution (ST) orders (Second Amendment) Act, 1991@The Constitution (ST) orders (Amendment) Ordinance 1996@

The Scheduled Caste and Scheduled Tribe Orders (Amendment) Act 2002@.

The Constitution (Scheduled Caste) Orders(Amendment) Act 2002@

The Constitution(Scheduled Caste and Scheduled Tribe) Orders (Amendment) Act 2002@ The Constitution (Scheduled Caste) Order (Amendment) Act 2007@

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/mother of Shri/Srimati/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in _____ village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____

Signature _____

** Designation _____ (with seal of office)

Place _____

Date _____



* Please delete the words which are not applicable@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Caste/Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.



**(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri/Smt./Kumari _____ son/daughter of
_____ of village/town _____

in District/Division _____ in the State/Union Territory
_____ belongs to the _____ Community which is recognized
as a backward class under the Government of India, Ministry of Social Justice and Empowerment's
Resolution No. _____ dated _____*.

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the
_____ District/Division of the _____ State/Union Territory.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in
Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No.
36012/22/93-Estt (SCT) dated 8.9.1993**.

District Magistrate: _____

Deputy Commissioner etc.: _____

Dated:

Seal:

APD

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

A handwritten signature in blue ink, consisting of a stylized 'R' followed by a long horizontal stroke that curves upwards at the end.

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/ Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/ her 'family'** is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year _____. His/ her family does not own or possess any of the following assets *** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size attested photograph of the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

** Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke extending to the right.

Annexure-VIII(A)**Form-V Certificate of Disability**

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)
[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size
attested photograph
(Showing face only) of
the person with
disability.

Certificate No.

Date:

This is to certify that I have carefully examined Shri/Smt./Kum.

_____ son/wife/daughter of Shri _____ Date of Birth
(DD/MM/YY) _____ Age _____ years, male/female _____ registration
No. _____ permanent resident of House No. _____ Ward/Village/Street
_____ Post Office __ District
_____ State _____, whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of:

- locomotor disability
 - dwarfism
- (Please tick as applicable)

(B) the diagnosis in his/her case is _____

(C) he/she has _____ % (in figure) _____ percent (in words) permanent locomotor disability/dwarfism/blindness in relation to his/her _____ (part of body) as per guidelines (number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature/thumb impression of the person
in whose favour certificate of disability is issued

m

Annexure-VIII(B)

Form - VI Certificate of Disability
(In cases of multiple disabilities)[See rule 18(1)]
(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested
photograph
(Showing face only) of the
person with disability.

Certificate No. _____

Date: _____

This is to certify that we have carefully examined Shri/Smt./Kum.

_____ son/wife/daughter of Shri
_____ Date of Birth (DD/MM/YY) _____

Age _____ years, male/female _____.

Registration No. _____ permanent resident of House No. _____
Ward/Village/Street _____ Post Office _____ District _____ State
_____, whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (..... number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Leprosy cured			
3	Dwarfism			
4	Cerebral Palsy			
5	Acid attack Victim			
6	Blindness(Single eye)			
7	Low vision			
8	Hard of Hearing	£		

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (... number and date of issue of the guidelines to be specified), is as follows:

In figures percent

In words: - percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

- (i) not necessary, or
- (ii) is recommended/after years months, and therefore this certificate shall be valid till ---- ---- ----

(DD) (MM) (YY)

@ e.g. Left/right (arms/legs)

£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

Nature of document	Date of issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature/thumb impression of the person in whose favour certificate of disability is issued.

Form – VII Certificate of Disability
(In cases other than those mentioned in Forms VII(A) and VII(B)(Name and Address
of the Medical Authority issuing the Certificate)
(See rule 18(1))

Recent passport size
attested photograph
(Showing face only) of the
person with disability

Certificate No.

Date:

This is to certify that I have carefully examined

Shri/Smt./Kum. _____ son/wife/daughter of Shri _____ Date of
Birth (DD/MM/YY) _____

Age _____ years, male/female _____ Registration No. _____

_____ permanent resident of House No. _____ Ward/Village/Street

_____ Post Office _____ District _____ State

, whose photograph is affixed above, and am satisfied that he/she is a case of _____ disability.

His/her extent of percentage physical impairment/disability has been evaluated as per guidelines

(... ..number and date of issue of the guidelines to be specified) and is shown against the

relevant disability in the table below:

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			

14	Chronic Neurological Conditions			
15	Multiple sclerosis			
16	Parkinson's disease			
17	Haemophilia			
18	Thalassemia			
19	Sickle Cell disease			

(Please strike out the disabilities which are not applicable)

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) not necessary, or

(ii) is recommended/after _____ years _____ months, and therefore this certificate shall be valid till (DD/MM/YY) _____

@ - eg. Left/Right/both arms/legs# - eg. Single eye/both eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

Nature of document	Date of issue	Details of authority issuing certificate

(Authorized Signatory of notified Medical Authority)

(Name and Seal)

Countersigned
 {Countersignature and seal of the Chief
 Medical Officer/Medical Superintendent/ Head of
 Government Hospital, in case the Certificate is issued by a
 medical authority who is not a Government servant
 (with seal)}

Signature/thumb impression of the person in whose favour certificate of disability is issued

Note: In case this certificate is issued by a medical authority who is not a Government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs _____ (name of the candidate with disability), a person with _____ (nature and percentage of disability as mentioned in the certificate of disability), S/o / D/o _____ a resident of _____ Village/District/State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution

Name & Designation Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

Note: Certificate should be given by a specialist of the relevant stream/ disability (e.g. Visual impairment- Ophthalmologist, Locomotor disability-Orthopaedic specialist/ PMR)

