

INSTRUCTIONS TO THE CANDIDATES

Dear Candidate,

1. Your E-Admit Card with Centre Code for the JBT (Samagra Shiksha, Chandigarh Administration) Written Examination-2022, scheduled for **Saturday, the 10th December 2022**, will be available for download from **Friday, the 2nd December, 2022 (after 11 a.m.)** from the weblink <https://online.ctestservices.com/cajbt/>
2. Please note that only the original print-out of E-Admit Card with properly identifiable details including a clear print out of uploaded photograph is considered valid. Photocopies or improperly printed (too light or too dark) E-Admit cards are not acceptable.
3. The list of Examination venue with Centre Codes will be displayed through the weblink <https://online.ctestservices.com/cajbt/> on Wednesday, the 30th November 2022.
4. You are advised to carry only the following items into the examination venue : (a) E-Admit Card along with self attested additional photograph (not more than three months old) pasted on the E-Admit card and (b) Personal transparent water bottle.
5. You must carry “Any **ONE** of the original and valid Photo Identification Proof issued by the government” – Driving License / Voter ID card / Passport / PAN card / Aadhaar Card (original print out with clear image of the face). All other ID / Photocopies of IDs even if attested / scanned photo of IDs in mobile phone will **NOT** be considered as valid ID Proof.
6. You will **NOT** be allowed entry to the examination centre under any circumstances if (a) the self attested additional photograph is missing on the E-Admit card and (b) not carrying the original valid Photo Identification Proof issued by the government.
7. You are advised to visit the examination venue earlier, so that you may not face any problem in locating the examination venue and reach the place in time for the examination.
8. Entry to the examination centre will start at **9.00 AM** and will close **exactly at 10:15 AM (15 minutes before the start of examination)**. **No entry of the candidates will be allowed after 10:15 AM.**
9. Early exit from the examination centre will **NOT** be permitted.
10. **Your digital photograph and thumb impression shall be captured at the examination centre.**
11. You are expected to maintain the dignity and sanctity of the examination by being disciplined at the exam centre.
12. You will **NOT** be allowed to wear / take the following items inside the examination centre under any circumstances :
 - a. **Any stationery item like textual material (printed or written), notes, Plastic Pouch, Calculator, Writing Pad / Pen, Pen Drives, Eraser, etc.**
 - b. **Any electronic device like Mobile Phone, Bluetooth, Earphones, Microphone, Pager, Wrist Watch / Health Band, Calculator, Electronic Pen / Scanner, etc.**
 - c. **All ornaments like bracelets, Ring, Earrings, Nose-pin, Chain / Necklace, Pendants, Necklace with pendants, Badge, Brooch, etc.**

- d. **Other items like Wallet, Goggles, Handbags, Belt, Cap etc.**
- e. **Any eatable item opened or packed, soft drinks, etc.**
- f. **Any other item which could be used for unfair means, for hiding communication devices like wireless / Bluetooth device, spy camera, etc.**
- g. **Large buttons on clothes worn by the candidate**
- h. **Shoes / footwear with thick soles and garments with large buttons.**

No arrangement will be made at the examination centers for keeping any articles / items belonging to the candidates. If you are found in possession of electronic items, gadgets, communicative devices or any of the items as indicated above, you will be liable for action as deemed appropriate by Examination Conducting Authority including but not limited to cancellation of the candidature.

13. Frisking at the examination venues will be carried out by the police / security personnel. You must reach the examination centre well in time.
14. Your admission to the Examination is strictly "Provisional".
15. The mere fact that an E-Admit Card has been issued to you does not imply that the entries made by you in your application for the Examination have been accepted by the Education Department, Chandigarh Administration as true and correct.
16. The PwD candidate must bring "PwD certificate" issued by the Competent Authority, if claiming relaxation under PwD category. The candidate must also bring her / his Own Scribe, if permissible as per Government rules. The scribe must also carry his / her own Self Declaration (Undertaking) regarding educational qualification, passport size photograph and valid government identity. **The candidate needing scribe has to bring her / his Own Scribe, with prior permission from Education Department, Chandigarh Administration.**
17. You must note that Education Department, Chandigarh Administration will take up the verification of eligibility conditions for the candidates i.e. age, educational qualifications, community, etc. with reference to original documents, if you qualify the JBT (Samagra Shiksha, Chandigarh Administration) Written Examination and you are called for counseling for the said purpose.
18. You must also note that if subsequent to the issue of E-Admit Card, ineligibility is detected at any stage before or after the Examination or if the conditions prescribed in the rules and instructions given in the advertisement or any other additional information / documents called for at any stage, are not complied within the time specified therein, your candidature would be rejected.
19. The candidates must note that filling of relevant columns and darkening of corresponding bubbles in the OMR answer sheet is **mandatory**. Non-filling of these may lead to non evaluation of OMR answer sheet.
20. The examination will consist of 150 objective (Multiple choice answer) type questions carrying a maximum of 150 marks.
21. The examination will be of $2\frac{1}{2}$ hours duration (**from 10:30 AM to 1 PM**).
22. Please note that the paper is bilingual, hence efforts have been made to translate in Hindi/Punjabi language from the original paper which was finalised in English language first. In case of any doubt in Hindi/Punjabi version of the paper, candidates are expected

to look into the English version of the paper which shall be considered as final for the evaluation purpose.

23. The question paper will have items (questions) in ENGLISH and HINDI/PUNJABI.
24. There will be *four* alternatives for the answers to every question.
25. The candidate will have to select only one of the four alternatives as his/her correct answer. More than one answer or answer rubbed or covered with white fluid will not be evaluated.
26. For each wrong answer, one fourth (0.25) of the marks assigned to that question will be deducted as penalty. If it is left blank i.e. no answer is given by the candidate, there will be no penalty for that question.
27. You are NOT permitted to use calculators for answering objective type questions.
28. Rough work can be done on the space provided in the question paper only.
29. You are required to handover the lower portion of the E-Admit card, and OMR answer sheet to the invigilator before leaving the examination hall.
30. Impersonation (to assume the identity of another with intent to deceive) is forbidden.
31. You must not, on any pretext whatsoever speak to nor have any communication with any other candidate. Such communication will be regarded as a breach of the Examination Rules.
32. Unruly or any behaviour capable of disturbing or disrupting the examination shall be considered to constitute unfair practice.
33. The examination centers are under surveillance of CCTV and equipped with Jammers.
34. In case you are found to be indulging in any unfair practice, you will be liable to be debarred from this and future Examinations of Chandigarh Administration, Chandigarh and disciplinary action will be initiated against you.
35. After the completion of your Examination paper, you must remain seated quietly and must not communicate with any other candidate till the Examination is over and you are directed to leave the examination room / hall by the invigilator.
36. You will not be permitted to leave the Examination Hall till expiry of the allotted time.
37. You will not be allowed to go out of the examination hall, not even for going to the toilet during the Examination time.
38. You are advised to check updates on the weblink <https://online.ctestservices.com/cajbt/> regularly. They should also check their mailbox on the registered E-mail address and SMS in their registered Mobile No. for latest updates and information.
39. You will furnish correct information as may be required from you in the Examination Hall by the Invigilator / Supervisor / other persons so authorized.

NOTE : Common reasons for being denied entry are reaching late after the start of the examination and not carrying proper E-Admit card and original IDs.

**CHIEF PROJECT COORDINATOR
Examination Conducting Authority**